



ADAPTATION FUND

Session 2: Brief overview of the project cycle

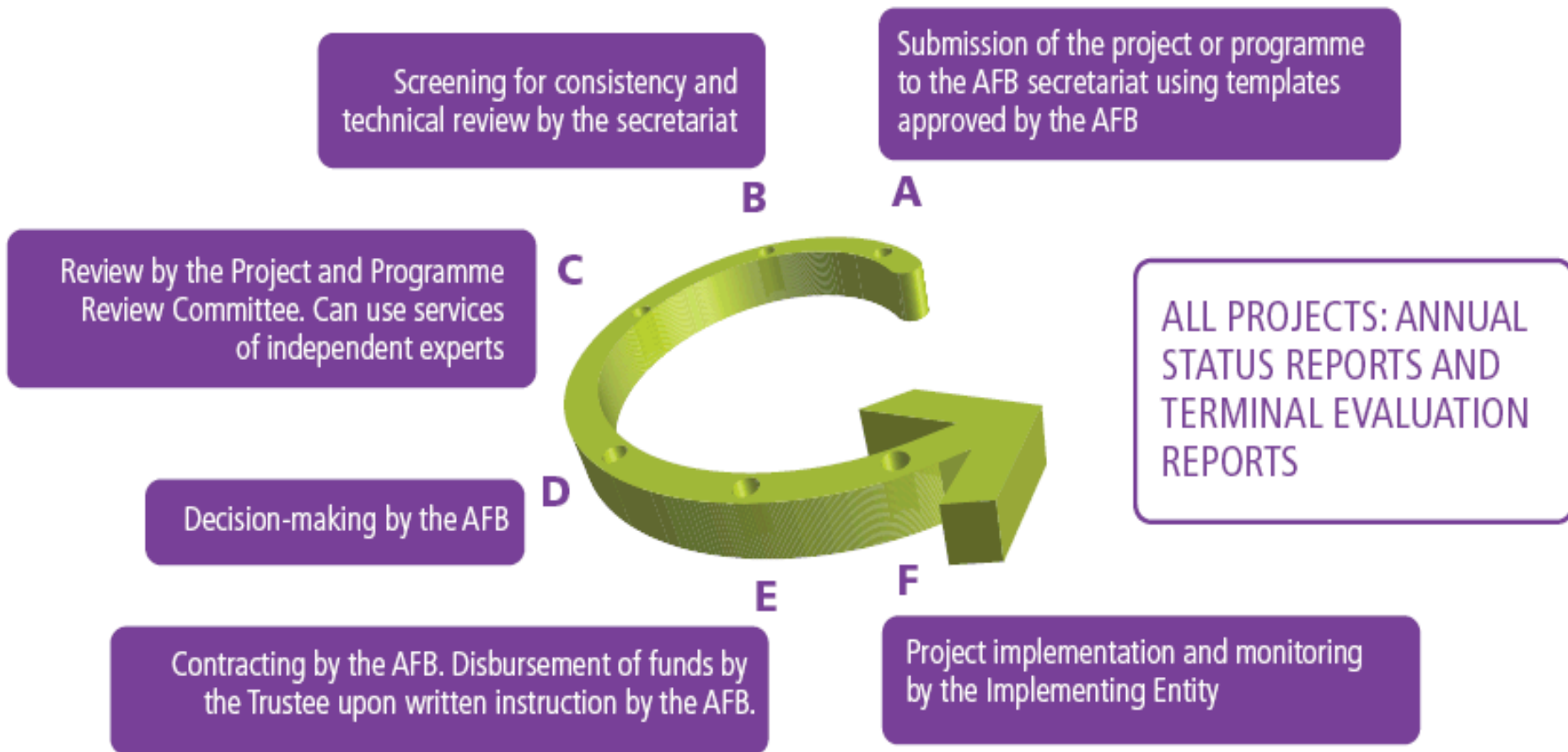
Daouda Ndiaye
Adaptation Fund Board secretariat

Climate Finance Readiness Seminar #2

Focus on the Project Cycle

Washington, D.C., 15 July 2014

AFB PROJECT CYCLE

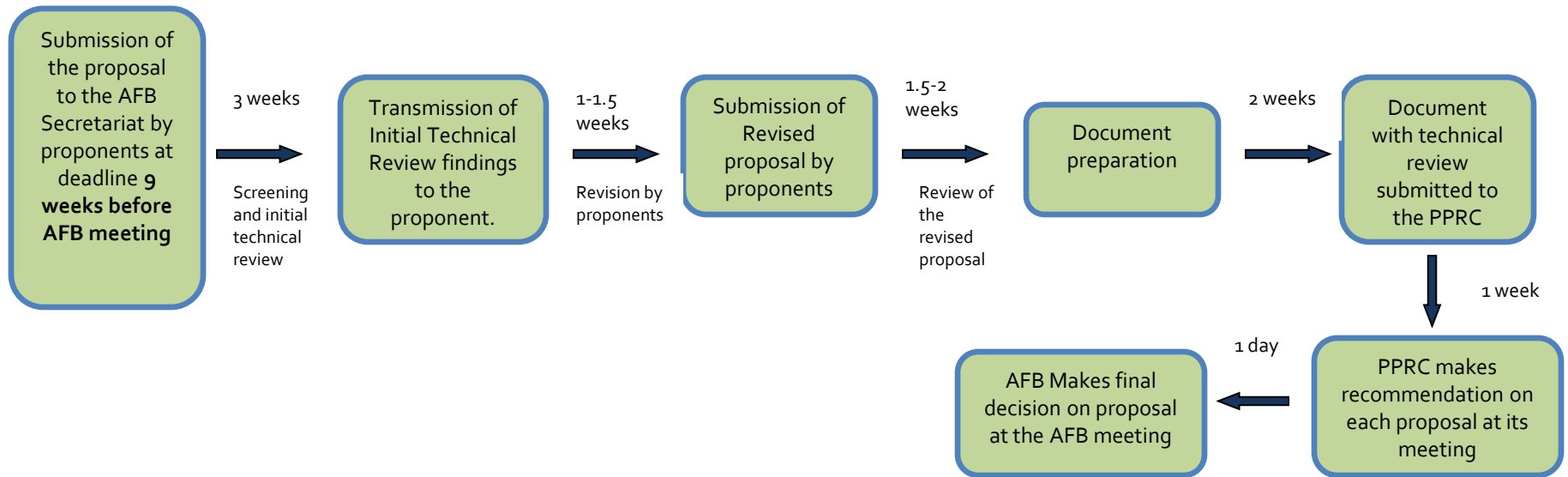


Proposal review at the Board level

- **The secretariat:**
 - ✓ Screens all proposals for consistency and provides a technical review. It will then forward the proposals with the technical reviews to the PPRC
- **The Project and Programme Review Committee (PPRC):**
 - ✓ Considers and reviews projects and programmes submitted to the Board, and makes recommendation
- **The Board:**
 - ✓ Takes decision on projects, following recommendation by the PPRC



Review Process: timeline



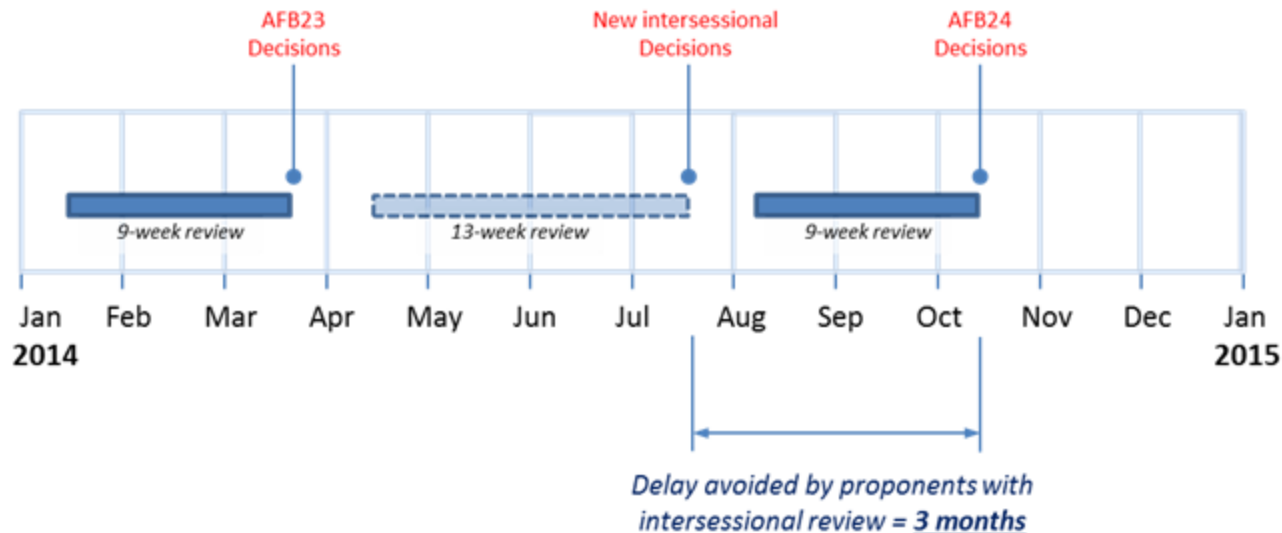
Intersessional project review

Fewer AFB meetings annually meant fewer opportunities to submit proposals:

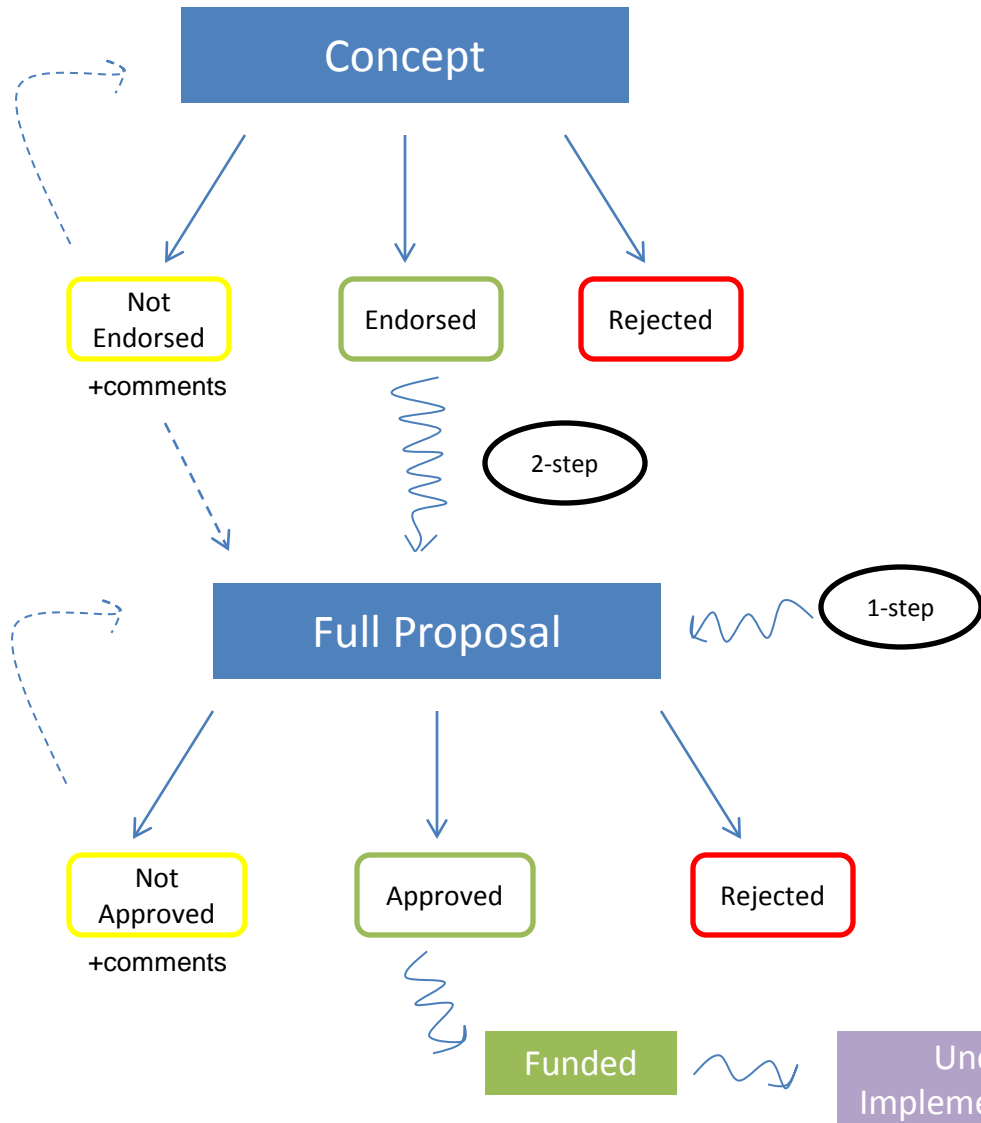
- 2010-11: 4 meetings / year
- 2012-13: 3 meetings / year
- 2014- : 2 meetings / year

Intersessional review allows certain proposals to be submitted 3 times a year:

- Resubmissions of concepts + formulation grant requests
- Resubmissions of full proposals



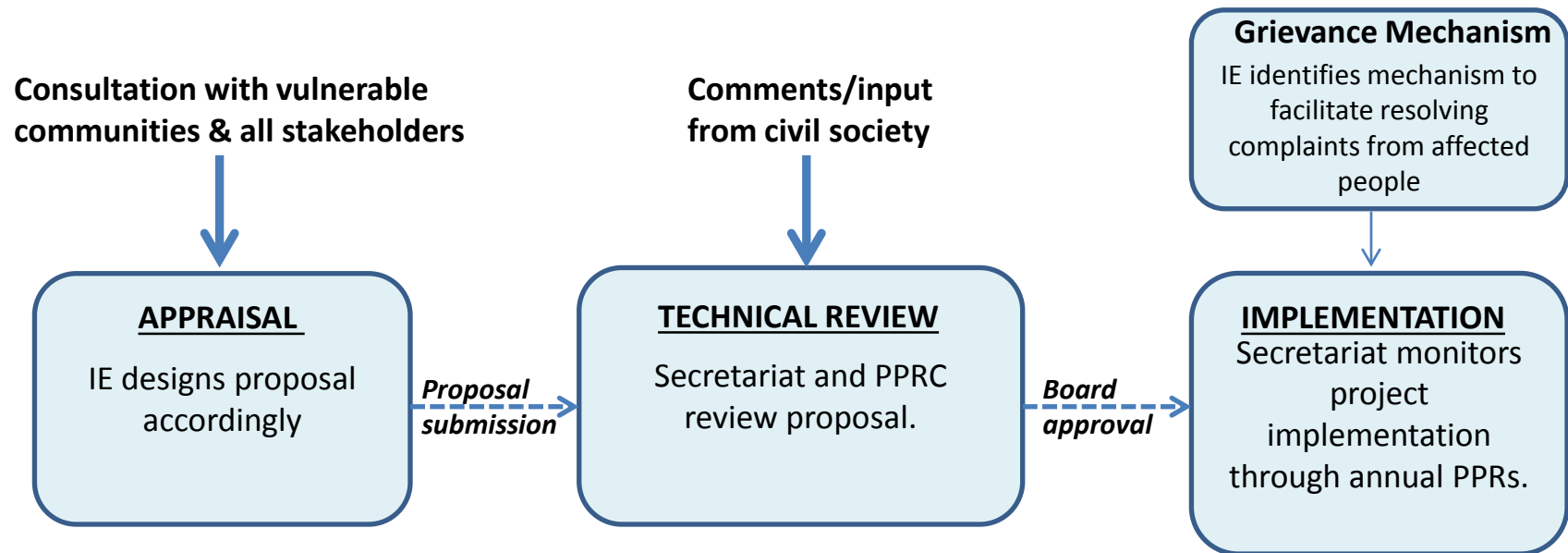
The Traffic Light System



For **projects/programmes larger than USD 1M**, a choice of a **one step** (full proposal) or **two step** process (concept approval and project/programme document)

For **small-scale** projects (below USD 1M) **one-step** process

Consultation and participatory monitoring throughout the project cycle



Reporting Process

- **PPRs:** on an annual basis;
- **Project completion report**, including any specific Project implementation information, within six (6) months after Project completion;
- **Mid-term review or evaluation report**, for projects of 4 year duration or more;
- **Final evaluation report**, prepared by an independent evaluator. Shall be submitted within nine (9) months after Project completion. Copies of these reports shall be forwarded by the IE to the Designated Authority for information; and
- **Final audited financial statement**, prepared by an independent auditor or evaluation body, within six (6) months of the end of the IE's financial year during which the Project is completed.



Project Delay Policy

- **Signing of legal agreement**
 - **Within 4 months** following approval.
- **Project start**
 - **6 months** from the first cash transfer to project start.
- **Project/programme Performance Reports**
 - **No later than two months** after the end of the reporting year. Delays in the submission of complete PPRs will result in delays of subsequent funding tranches to the project.
- **Project completion**
 - Any project/programme implementation delays, these should be reported through the PPR. Any potential delay should be reported through the PPR and an **extension request submitted no later than 6 months prior to completion date**. Extension for up to 18 months may be requested.